



Instructions for Completing a Signature Card

General Information:

This form is used to open a new account, add a joint owner or open an additional account.

Form Instructions to Open a New Account:

1. Complete all fields in section 1
 - a. Account number – leave blank
 - b. Check New Membership as the reason for completing the card
2. Complete all fields in section 2
 - a. Check the Shares / services in which you would like to open or establish
3. Complete all applicable fields in section 3
 - a. Member information
 - b. Joint owner
4. Print completed form
5. Sign and date
6. Include a copy of your state issued Driver's License for all parties

Form Instructions to Add a Joint Owner:

1. Complete all fields in section 1
 - a. Account number
 - b. Check Other as the reason for completing the card. Type – Add Joint Owner
2. Complete all fields in section 2
 - a. Check the Shares in which you would like to add a joint owner
3. Complete all applicable fields in section 3
 - a. Member information
 - b. Joint owner
4. Print completed form
5. Sign and date
6. Include a copy of your state issued Driver's License for all parties

Form Instructions to Open an Additional Account:

1. Complete all fields in section 1
 - a. Account number
 - b. Check "Other" as the reason for completing the card. And write the reason for completing the card. (Example: Open checking)
2. Complete all fields in section 2
 - a. Check the Shares / services in which you would like to open or establish
3. Complete all applicable fields in section 3
 - a. Member information
 - b. Joint owner
4. Print completed form
5. Sign and date
6. Include a copy of your state issued Driver's License for all parties

Where to Send the Completed Form:

You may mail or fax the form to one of the following locations. Or, visit any Credit Union branch location.

Mail to – 6705 Sugarloaf Parkway
Duluth, Georgia 30097
Attention: E-branch

Branch Locations – www.georgiaunitedcu.org

Fax to – (770)476-6500



Signature Card

Account Number: _____ **Reason:** **New Membership** **Other** _____

Account Services

- | | |
|--|--|
| <input type="checkbox"/> Prime Share | <input type="checkbox"/> Certificate ____ Term |
| <input type="checkbox"/> Unified Checking | <input type="checkbox"/> ATM Card |
| <input type="checkbox"/> Teen Checking | <input type="checkbox"/> Debit Card |
| <input type="checkbox"/> Secondary Share | <input type="checkbox"/> Checks ____ Qty. |
| <input type="checkbox"/> Sterling | <input type="checkbox"/> Payroll Deduction |
| <input type="checkbox"/> Christmas/Vacation Club | <input type="checkbox"/> Other _____ |

Member Information			Joint Owner Information (Multiple Party with Survivorship)		
Name		Date of Birth	Name		Date of Birth
Physical Address			Physical Address		
City	State	Zip Code	City	State	Zip Code
Mailing address, if different than above			Mailing Address, if different than above		
City	State	Zip Code	City	State	Zip Code
Social Security Number/Tax ID		ID Type/State	Social Security Number/Tax ID		ID Type/State
ID Number	Issue Date	Expire Date	ID Number	Issue Date	Expire Date
Home Phone		Work Phone	Home Phone		Work Phone
Cell Phone		Email Address	Cell Phone		Email Address
Employer		Occupation	Employer		Occupation
Mother's Maiden Name		Membership Eligibility	Mother's Maiden Name		

Credit Union Information

Credit Union Employee: _____ **Date:** _____

Authorization

USA Patriot Act – Important Information About Opening A New Account – To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account.

All checking accounts are truncated. This means all cancelled checks are not returned with your statement; nor is this an option. Georgia United offers duplicate style checks that provide you with a copy of every check you write. All checking accounts are automatically established with overdraft protection from the Prime Share/Savings, unless specified.

By signing below you make application for membership in Georgia United Credit Union and agree that your accounts with the credit union are and shall be governed by the terms and conditions of the Membership and Account Agreement, Truth in Savings Disclosure, Rate and Fee Schedule, Funds Availability Policy, and Electronic Funds Agreement. In addition, you are bound by all of the credit union's by-laws and amendments thereto which may be adopted from time to time by the credit union. You hereby authorize the credit union to obtain credit reports and investigations as it may deem necessary to establish your accounts and loans. You acknowledge receipt of a copy of the Agreements and Disclosures applicable to the accounts and services requested herein.

Under penalties of perjury, you certify that: (1) The number shown on this form is the correct Social Security Number/Tax ID Number (2) You are not subject to backup withholding (unless indicated below) because (a) you are exempt from backup withholding, or (b) you have not been notified by the IRS that you are subject to backup withholding. (3) I am a U.S. person or U.S. resident alien.

The Internal Revenue Service does not require your consent to any provisions of this document other than the certifications required to avoid backup withholding.

- I am subject to backup withholding I am not a United States citizen or resident alien. (complete a W-8)

Member's Signature _____ Date _____

Joint Owner's Signature _____ Date _____